



Fundraise Your Way Application

Fundraise Your Way events are:

- Initiated and organized by an individual or group other than Bladder Cancer Canada (BCC) staff;
- Promoted by the event's organizer;
- Hosted to raise awareness and/or funds (full or partial) for BCC; and,
- Allowed to use BCC's name and/or logo, with prior approval from BCC.

Contact Information

Primary contact's name: _____

Organization or Company (if applicable): _____

Address: _____

Telephone Number: _____

Email Address: _____

Fundraise Your Way Event Details

Event name: _____

Event date and time: _____

Event location: _____

Estimated attendance: _____

Describe the event and how much money will be raised:

Budget Details (attach additional spreadsheet or information as needed):

Projected Amount to be Raised: \$ _____

Projected Expenses: \$ _____

Projected Net Proceeds (Profit): \$ _____

Estimated Attendance: _____

Will all the net proceeds be donated to BCC? Yes ☐ No ☐

If no, please specify details: _____

For Internal Use Only

Approved by: _____

Approval Date: _____

Are tax receipts to be issued? Yes No

If yes, please specify what portion of the cost will constitute a donation: \$ _____

Please note: Official Tax receipts can only be issued in accordance with guidelines set out by the Canada Revenue Agency, and will not be issued without prior agreement and written approval from BCC
<http://www.cra-arc.gc.ca/chrts-gvng/chrts/prtng/rcpts/splt-eng.html>.

Other Checklist Considerations

Is liquor to be served? Yes No

If yes, please obtain a liquor license and provide BCC with a copy prior to the event.

Is a gaming license required? Yes No

BCC is the only eligible party to apply for a gaming license. Gaming licenses require BCC to meet strict reporting guidelines and procedures. Full particulars for the activity must be strictly observed.

As a result, BCC reserves the right to deny licensed gaming activities for an event.

Do you plan to include BCC's name and/or logo on your event materials? Yes No

If yes, how will the name and/or logo be used? _____

Note: The use of BCC's name and logo requires prior approval.

Will you have sponsors for your event? Yes No

If yes, please provide names and contact information:

By signing this application, you agree that:

- Prior approval will be obtained before using Bladder Cancer Canada's name or logo in association with your event.
- Any event associated with BCC will promote or maintain a positive image of BCC.
- Liability for the event is your sole responsibility as the third party event organizer. BCC is not responsible for obtaining third party insurance or special event insurance. The advisability of event liability insurance will be discussed and may be requested in appropriate circumstances.
- BCC will not be responsible for any debts that are incurred.
- All net proceeds from the event will be given to BCC (unless noted above).
- BCC can withdraw its name and logo from the event if it feels the quality of the event could hurt BCC in some way.
- Post-event reconciliation will be received by BCC within 5 business days of the event, including any photos and information regarding required charitable tax receipts, event sponsors, etc.

I authorize BCC to include the event in external Fundraise Your Way promotions.

Fundraise Your Way Organizer Name

Signature

Date

Mail completed form to:

Bladder Cancer Canada, 4936 Yonge Street, Suite 1000, Toronto, ON M2N 6S3

Or email signed, scanned copy to:

shasab@bladdercancercanada.org

For questions, please call: **1-866-674-8889**